

SPECIAL BOARD MEETING  
APPROVED MINUTES

April 2, 2010

DIRECTORS PRESENT: President Dan Wilkins, Vice President Ron Treabess  
Directors Judy Friedman and Erik Henrikson

STAFF PRESENT: Cindy Gustafson, General Manager  
Jim Dykstra, Director of Accounting & Employee Services/Treasurer  
Matt Homolka, District Engineer  
Tony Laliotis, Director of Utilities  
Ginger Charlton, District Clerk

**A. CALL TO ORDER**

President Wilkins called the meeting to order at 7:30 a.m. and led the audience in the Pledge.

**B. SEWER AND WATER UTILITIES**

1. Notice of Award – Lower Tahoe Tavern Heights Distribution Improvements

Mr. LeRoy went over the bid results and identified the three low bidders out of the six that were submitted. He asked the Board to authorize the President to enter into contract with the lowest responsive bidder, Campbell Construction Co, Inc. @ \$502,966, contingent on staff review of bidders additional form completion as required by the funding partners. Mr. LeRoy reviewed Campbell Construction's history with projects in the community. Mr. Homolka added that the original budget was for 1,500 linear feet of pipe but staff added 1,200 linear feet and the project is still under budget.

**Motion to approve: Henrikson/Friedman/4-0**

2. Notice of Award – Tahoe-Tavern Booster Pump Station and Well Building Rehabilitation

Mr. LeRoy identified the three low bidders out of the 11 bids received. He asked the Board to authorize the President to enter into contract with the lowest responsive bidder, K. G. Walters Construction Co., Inc. @ \$891,931, contingent on staff review of bidders additional form completion as required by the funding partners. Mr. LeRoy noted that K. G. Walters is out of Roseville and has done many projects in the area.

Director Wilkins asked how well defined the trench restoration repaving requirements are on the project. Mr. Homolka said that they are pretty well defined.

Director Treabess asked if it is ok to give local consideration to bidding on contracts when we know that the money the District pays out will be put back into this community to help keep it viable. Ms. Gustafson said that some changes are needed in the law and staff will continue to follow up on it. Director Treabess asked staff to get a legal opinion on the local consideration issue.

**Motion to approve: Henrikson/Treabess/4-0**

3. Tahoe Tavern Booster Pump Station & Well Building Rehabilitation – Agreement for Professional Services – Additional Services and Compensation

Mr. Homolka said that this is a request from Nolte Associates for additional compensation to finish off the design on the project. The bulk of the work is related to dealing with our final submittal process and revisions to the plans and specifications regarding the RTU modifications. The total amended contract amount after the two amendments is \$168,790. The original was \$124,490. Director Wilkins said that staff might consider posting the original copy of plans and specs at a copy house and making it the contractor's responsibility to purchase the photocopies. Mr. Homolka said that staff is tracking the costs to get a better handle on what we should charge for copies and is considering using a copy house.

Director Treabess complimented staff for all of the cost savings that are being pursued and encouraged them to continue looking for savings. Director Wilkins asked that staff come back to the Board with a budget summary if the projects aren't at or under budget.

**Motion to approve: Treabess/Henrikson/4-0**

**C. PUBLIC FORUM**

There was no public input.

**D. ADJOURNMENT**

The meeting was adjourned at 7:45 a.m.

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Dan Wilkins, President

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Ginger Charlton, District Clerk

Prepared by Ginger Charlton