

REGULAR BOARD MEETING  
APPROVED MINUTES

July 18, 2006

DIRECTORS PRESENT: President Ron Treabess, Vice President Lou Reinkens  
Directors Kelly Atchley, Erik Henrikson, Dan Wilkins

STAFF PRESENT: Bob Lourey, General Manager  
Cindy Gustafson, Assistant General Manager  
Jim Dykstra, Director of Accounting  
Matt Homolka, Engineer  
Bill Back, Director of Utilities  
Bob Bolton, Director of Parks & Recreation  
Bob Bryant, Executive Assistant to the G.M.  
Mike Sexton, Legal Counsel  
Ginger Charlton, District Clerk

**A. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

*President Treabess called the meeting to order at 4:05 p.m. Director Henrikson led the audience in the Pledge.*

**B. AGENDA AMENDMENTS AND APPROVAL**

1. Agenda Deletions, Changes and Audience Requests

*Ms. Gustafson noted a request from a community member to place the Public Forum near the beginning of the meeting so that audience members don't have to sit through long items before being able to comment.*

2. Additions to Agenda

*None.*

3. Approval of Agenda

**Motion to approve the agenda: Atchley/Henrikson/5-0**

**C. RECOGNITION**

4. Matt Homolka – 3 Year Service Recognition

*Mr. Lourey thanked Mr. Homolka for his knowledge, expertise, and attention to detail that he lends to our District operation. Mr. Back said that he enjoys working with Matt and appreciates his relationship with staff in working out problems. Director Treabess said that he has observed how Matt works with and listens to people from partnering agencies and is impressed with how he takes their advice and incorporates it into the project. The Board thanked Mr. Homolka for his years of service and presented him with his service award.*

## H. PUBLIC FORUM

*No comment.*

## I. CONSENT CALENDAR - MOTIONS

*Director Reinkens pulled items 7, 8-d, 8-g, 9, 10, 11, and 12. Director Henrikson pulled item 8-b. Director Treabess pulled item 15.*

### **Motion to approve remaining items: Atchley/Wilkins/5-0**

6. Minutes
  - May 24, 2006
  - May 30, 2006
  - June 7, 2006

7. Finance Report

*Director Reinkens asked Mr. Dykstra to brief the Board on the significance of using some of our loans. Mr. Dykstra explained that Plumas Bank approved a \$1.5 million credit line for us, which will be available soon. He said that depending on the timing of reimbursements, it would be used as necessary.*

### **Motion to approve item 7: Atchley/Wilkins/5-0**

8. General Manager and Staff Reports
  - a. General Manager
  - b. Sewer and Water Report
  - c. Public Works
  - d. Parks Activity Report
  - e. Recreation Activity Report
  - f. Project Development Report
  - g. Assistant General Manager Report
  - h. District Engineer Report

*Regarding item 8-b, Director Henrikson asked about the \$100,000 to study taking out the ground structure of the Grove Street lake intake. Mr. Homolka explained that the \$100,000 is the full budget for removal of the structure and the study.*

*Regarding item 8-d, Director Reinkens said that he is concerned about the maintenance of the trails, including overhead limbs. Mr. Lourey said that he would check into who is in charge of maintaining the trees. Director Reinkens also noted his concern that slash is being left on the trails and, in some cases, was thrown onto connecting private property.*

*Regarding item 8-g, Director Henrikson asked if the District is getting money to put a bathroom in at 64-acres. Ms. Gustafson replied that we can get money from the California Tahoe Conservancy but we have been waiting for the transit center decision to be made. She noted that there are some nice ones available from the school district. Director Henrikson said that there is a great need for a restroom*

*there as soon as possible. Director Reinkens noted that the west shore bike trail is in need of more restrooms and signage for existing ones.*

*Mr. Bryant explained that in establishing grade between Lakeside Trail 4 and Commons Beach, an underground storage fuel tank was found. It appears to have been a part of the old railroad wharf. He explained that the tank will be removed and described the decontamination process that will be performed.*

**Motion to approve item 8: Reinkens/Henrikson/5-0**

9. Lakeside Trail 2B

*Regarding item 9, Director Reinkens asked why items are being added at this point in time instead of being in the original plan. Mr. Homolka explained that the existing Sierra Pacific electrical system is dramatically different than what was found underground. He said that there has been a lot of time spent on figuring out what's in the ground and putting in the new infrastructure. He said that we were unaware of most of these problems because they were underground. Regarding the bench, Mr. Lourey said that it was unclear how that item was added so he will investigate and bring the explanation back to the Board later.*

**Motion to approve item 9: Henrikson/Atchley/4-1 with Director Reinkens agreeing to everything except the bench**

10. Lakeside Trail Phase 4

*Regarding item 10, Director Henrikson asked about the percentage of work completed vs. the percentage of time elapsed on the project. Mr. Lourey said that there is high lake level footing issue that is taking extra time to work on. Mr. Homolka said that it is expected to go in tomorrow.*

**Motion to approve item 10: Henrikson/Atchley/5-0**

11. Sequoia Crossing – Notice of Completion

*Regarding item 11, Director Reinkens asked if it wasn't Correa's job to take care of the entire tree issue. Staff noted that it was not.*

**Motion to approve item 11: Reinkens/Atchley/5-0**

12. McKinney Water Line Replacement

- a. Change Order #2
- b. Pay Estimate #2

*Regarding item 12, Director Reinkens asked what "traffic rated boxes over Mueller boxes" meant on F.O. #19. Mr. Homolka replied that some of the meter pits that are being used are not traffic rated. A few of them ended up in driveways and needed a traffic rated box instead. Director Reinkens also asked about F.O. #23. Mr. Homolka explained that the system maps aren't perfect and in putting service in they found that some more singles were needed. Directors Reinkens*

*also asked about F.O. #21. Mr. Homolka said that the original valve spacing met the requirements but they felt they needed to be able to isolate half of the very long run for pressure tests, etc.*

**Motion to approve item 12: Henrikson/Atchley/5-0**

13. Award Bid for Paving – Utility Yard, Pomin Parking Lot, West Shore Trail Sections
14. Approve Contract for PCWA – 2006 Financial Assistance Program
15. Tahoe Community Center Window Renovation

*Regarding item 15, Director Treabess noted that the bids for this renovation were just a few dollars apart. He asked what the reasoning is in choosing which company to go with. Mr. Bolton replied that it is strictly low bidder.*

**Motion to approve item 15: Treabess/Henrikson/5-0**

**G. PARKS AND RECREATION**

5. TCPUD Bike Trail Project Priorities

*Mr. Lourey explained the history of how the bike trails were prioritized and when the various sections were completed. He noted that next on the list is the Homewood Bike Trail. He explained the complications that are being faced with CalTrans. Although they had previously agreed to enter into an agreement with TCPUD to design and construct a class 1 bike trail as part of their project, it comes with the limitations of a corridor that we believe is not the best of alignment for a bike trail. It also encroaches significantly on some properties and takes out some heritage trees. He noted that he sent a letter to TRPA identifying some of the issues having to do with CalTrans not being willing to be flexible with their design before moving forward with projects.*

*Ms. Gustafson noted that the number of users on a bike trail is the main way the trails are prioritized. Since Homewood is closer to Tahoe City and has more users, it is prioritized above the Sugar Pine to Meeks Bay trail.*

*Director Reinkens voiced his concern that he doesn't want to wait another 8 to 10 years before the Homewood bike trail is finished. He feels that the PUD needs to push CalTrans and possibly begin working on an alternate route down the Sans Souchi right away. Staff and the Board discussed if they feel comfortable using taxpayer's money to build a bike trail that is not Class 1 and may be unused when CalTrans puts in their bike trail. Ms. Gustafson agreed that we need to push CalTrans for action. Mr. Lourey has just sent a letter to them explaining the need for urgency and said that staff will report back to the Board on what happens. If nothing continues to happen, the Board can decide where they want to take it from here. Director Treabess recapped that staff is working with TRPA, the conservancy and high-level CalTrans personnel directly to try to expedite the process.*

**J. RESOLUTIONS/ORDINANCES**

16. Ordinance Stating Purpose and Fixing Tax Rate

*Mr. Dykstra explained the annual ordinance. He noted that he passed out an updated ordinance to everyone in attendance and recommended approval.*

**Motion to approve Ordinance #256: Henrikson/Atchley/5-0 by roll call vote**

17. Resolution Levying Ad Valorem Property Taxes

**Motion to approve Resolution #06-24: Atchley/Henrikson/5-0 by roll call vote**

**K. GENERAL**

22. General Correspondence

*Director Treabess said that Bob Bolton's response to the donation from Douglas Dale was very nice. He also noted that there was a letter in the packet from the North Lake Tahoe Resort Association expressing an interest in leasing the Fairway Community Center. He said that since this letter, the Resort Association has selected a different building. Ms. Gustafson informed the Board that Tahoe Forest Hospital has expressed an interest in the Fairway Center via e-mail.*

**J. RESOLUTIONS/ORDINANCES**

18. Midway Trail Slope Failure Repair Project – Design Presentation

*Mr. Lourey explained that the project was constructed in 1998/1999. He gave a brief description of the phases of the project and handed the item over to Mr. Homolka. Mr. Homolka introduced Marvin Davis, the geotechnical engineer on the project; Chris Stetler, the design engineer; and Wally Auerbach. Mr. Homolka explained the history of the slide and what has happened since then. Mr. Davis summarized the details of the design, explained how the failure occurred, and answered questions of the Board. Mr. Bryant went over the FEMA process and what they will pay for. This was a discussion only item.*

19. Midway Trail Slope Failure Repair Project – Resolution to Call for Bids

**Motion to approve Resolution #06-25: Henrikson/Atchley/5-0 by roll call vote**

**K. GENERAL**

20. Succession Planning Consulting Contract

*Mr. Lourey explained how he discovered through West-Yost and Associates the succession planning process they used and recommended. He spoke with Larry Bienati, of Consultants to Management, Inc., and thought the process sounded very valuable to this district for the transitions that will be taking place over the*

*next several years. He explained that this item is not in the current year budget but, due to Mr. Lourey's upcoming retirement plans, he felt that the more time that could be given to this process the better the plan would be for the Board. He said that he believes that the Personnel Committee agrees that we need to move forward with this proposal and have the consultant work with him on the 360 review. He noted that the consultant would set up one-on-one appointments with the Board members in the very near future. Director Reinkens was concerned about the confidentiality of the report. Mr. Sexton said that it would be a public document but would be discussed in closed session.*

**Motion to move ahead with the Succession Planning Consulting Contract: Henrikson/Wilkins/5-0. Director Reinkens voted aye but asked that every effort be taken to ensure confidentiality. Mr. Lourey said that he would report back to the Board on the possibilities.**

## 21. Reports

*Mr. Dykstra reported that he received a call from Bob McClintock warning him that McClintock Accountancy Corporation has quite a lot of staff leaving and is not sure he can continue doing our work. He said they would discuss looking at other firms at the next Finance Committee meeting.*

*Mr. Bolton said that State Parks and Recreation has been involved in a settlement of a class-action lawsuit regarding ADA. They contacted him because the District is considered a locally operated park because of our maintenance of Skylandia Park and portions of the ski resort. They asked him if we want to participate in it because it protects us from being sued separately. In order to participate, we need to come up with an assessment of the facilities as far as ADA access and a plan of how it will be carried out. Mr. Bolton said that we would go ahead with the assessment. Mr. Sexton recommended that the Board join in because it would protect the District for about 10 years. He said it would likely cost the District some money if we identify areas in the state properties that we operate that need to be upgraded for ADA compliance. He also urged the District to inventory other areas that the District operates on its own and do what we can to get them ADA compliant.*

*Director Henrikson asked what is being done with the issue of dogs on the beach. Mr. Bolton replied that animal control has really stepped things up this year. Director Henrikson said that even though it is totally illegal to have dogs at the beach in Lake Forest, everyone brings them and it is the worst area for E-coli. Director Henrikson also noted that all the striping, etc., at Skylandia Park needs to be redone because you can't see it anymore.*

*Mr. Back announced that Tony Laliotis and his wife had a baby boy last Sunday.*

*Ms. Gustafson updated the Board on last week's concert. 1,300 people attended and it was great. She complimented John Reichert on his work with the interns and noted that the survey program will be held August 9 – August 12. Director Atchley asked that we do our survey before TRPA does theirs. Ms. Gustafson also reported that the Conservancy Board will look at some of our projects on Thursday and will make a decision on Heritage Plaza on Friday.*

## **L. DIRECTOR'S FORUM**

*Wilkins: Director Wilkins asked how Jack Beckman is doing. He also asked if the District is staying on top of what is happening with the bike trail from Squaw Valley to Truckee. Mr. Lourey noted that staff is attending the meetings and will keep the Board up to date.*

*Reinkens: Director Reinkens reported that he had a guest that attended the movie program and said that there was a wildlife lecture before the show where a porcupine and a raccoon were allowed to be handled by the audience. He said that it is against the law to display these animals and they could carry rabies. He said that we might have liability if something happens to an audience member. Mr. Sexton said that the Board should decide if it would be permissible after more information is obtained. Director Reinkens asked that this item be brought back to the next meeting. His second item was about a trench inspection form from ACWA JPIA. Mr. Back said that we work with them and rate every trench according to their procedures.*

*Treabess: Director Treabess said that the tennis courts look dynamite. He also said that he would appreciate some kind of a price check on a basketball league since Tahoe players are going to Incline and Truckee supposedly because of the cost. His last comment was that the men's bathroom here must be getting safer because the cones are getting smaller. Mr. Bolton responded that we are waiting for a drain.*

## **M. MEETING REVIEW AND STAFF DIRECTION**

*Mr. Lourey reported the following items for follow-up: Staff will check on the tree snag situation at Sequoia Crossing, the slash on the bike trails on West Shore, and signage for restrooms along the bike trail. The item regarding the addition of a bench at the 2-a phase within the change order on 2-b will be brought to the next meeting. He will continue to keep the Board informed on a monthly basis about progress on the Homewood bike trail. He will work with the HR consultant on how reporting back will take place. We will sign on to the ADA class action suit. Mr. Bolton will look into the Skylandia Park striping. Staff will look into the issue re: wildlife talks with live animals and report back to the Board for direction. Director Henrikson asked if the culvert on the trail across from Rocky Ridge could be researched.*

## **N. ADJOURNMENT – 6:40 p.m.**

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Ron Treabess, President

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Ginger Charlton, District Clerk