

SEWER & WATER COMMITTEE MEETING
APPROVED MINUTES

October 21, 2010

DIRECTORS PRESENT: Dan Wilkins, Erik Henrikson

STAFF PRESENT: Cindy Gustafson, General Manager; Jim Dykstra, Treasurer, Director of Accounting & Employee Services; Tony Laliotis, Director of Utilities; Matt Homolka, District Engineer; Jon Le Roy, Planning Engineer; Dan Lewis, Field Supervisor – Underground

PUBLIC PRESENT: None

The meeting was called to order at 7:05 a.m. by Director Wilkins.

1. Joint Sewer Facility Memorandum of Understanding

The committee approved entering into the Memorandum of Understanding for the operation and maintenance of the Joint Sewerage facility (JSF). Director Wilkins would like the District's equivalent dwelling unit (EDU) count for the board meeting.

2. 2011 Draft Operating Budget Review

The committee discussed the 2011 Draft Operating Budget. Director Wilkins would like a one or two sentence description for each item for future budgets on a separate sheet in addition to the summary sheet like we see today. After reviewing the Technical Services budget, Director Wilkins asked for the retiree benefits to be a separate line item in the Salaries and Wages and to have the District's expense under Conservation Expense be separate from rebates. Director Wilkins still contends that special studies or master plans should be in a different budget, perhaps capital projects or special studies. Mr. Dykstra explained how the seismic study resulted in changes in operations. Director Henrikson thinks it is part of the project. Ms. Gustafson said we can discuss this further in the District's budget workshop.

8:00 a.m. Director Henrikson left for the rest of the meeting.

3. 2011 Draft Capital Budget Review

The committee discussed the 2011 Draft Capital Budget. Mr. Homolka said there will project information sheets in the future briefly explaining each project and the status, probably updated once a year with the budget review. Director Wilkins would like attention brought to projects that will make customers have to relocate their facilities. Since Director Henrikson has left, Ms. Gustafson would like to bring to the committee again the Dollar/Edgewater Lakefront sewer line rehabilitation project.

4. Public Forum

There was no public participation.

5. Adjournment

The meeting was adjourned at 8:40 a.m.

Carol Hackbarth, Administrative Secretary